

Course Syllabus
Business Math I & II
Fall 2014
Mrs. DeFino
E15

Course Description:

Students learn how to define mathematical terms used in business and how to apply appropriate methods to solve problems in banking such as checking accounts, savings accounts, loans, investments and various payroll applications. Computerized spreadsheets and calculators are integrated into the instruction of this course.

Contact Information:

Email address: cdefino@shoreregional.org
Phone (732) 222-9300 x 5350

Necessary Materials:

- Chromebook (charged everyday)
- Textbook
Note: classroom copies of the textbook will be made available
- 3 ring binder notebook/may be shared with another class
- Pencil/Pen

Take responsibility for you own learning.

Classroom rules and expectations:

- Show respect to all members of the classroom
- Have appropriate classroom behavior
- Be on time to class or (have a late note)
- Have a positive attitude towards learning
- Be prepared for class everyday
- Cell phone usage in the classroom is not acceptable
- Eating/drinking in the classroom is not allowed
- Hats may not be worn in the classroom
- Follow all rules as stated in the student handbook

Classroom Procedures:

- When leaving the classroom for any reason, take passbook and use the sign in/sign out sheet.
- Hand in assignments in the file bin on bookshelf labeled for your class period. (Please do not put papers on my desk)
- If absent, upon returning to class it is your responsibility to check class folder for makeup work.
- "Do Nows" will be on the board when you arrive to class. Please begin working on the "due now" and be prepared to participate.
- Don't be afraid to ask questions!!

Course Outline:

Gross Pay

- Hourly pay & salary
- average pay
- regular & overtime pay
- Commission & other wages

Net Pay

- Deductions from Gross Pay
- Benefits & job expenses
- Federal income taxes
- State & city income taxes
- Budgets

Banking Services

- Checking accounts
- Check register and reconciliation
- Savings accounts
- Money market and CD accounts

Loans & Credit

- Promissory notes
- Interest Tables
- Credit card costs
- Annual percentage rates

Spending Wisely

- Sales tax
- Sales Receipts
- Unit prices
- Comparative shopping

Own a home/car

- Borrowing to buy a home
- Renting or owning a home
- Property Taxes and insurance
- Buying a car
- Depreciating a car
- Car insurance
- Car purchase/lease

Grading System

I will be using a total point system. Your grade can always be determined by taking total points earned and divide by total possible points.

Homework	10 pts.
Class work	10-20 pts.
Class participation	up to 50 pts. per mp
Quizzes/Projects	30-50 pts
Tests	50-100 pts

Homework Policy

Assignments will be posted on my web site via the Google Calendar. The homework grade will be based on completeness (not accuracy). Late homework (one day) will be half credit. If absent, it is the student's responsibility to hand in homework upon return to class.

Mrs. DeFino's Business Math Class

Dear PARENT/GUARDIAN , I look forward to being your child's teacher for this semester. If there is anything you would like me to know about your child that will help me provide him/her with a positive learning experience. Please feel free to contact me at anytime.

Please sign and tear off this portion and have your child return it to me. Thank You for your help.

I have read & understand the classroom rules, expectations, and procedures. If you have any questions or concerns you can contact me at cdefino@shoreregional.org

Student's Name _____

Parent/Guardian's Name (Print) _____

Parent/Guardian's Signature _____

Home Phone Number

Parent/Guardian's Email Address
