



Shore Regional High School District

MONMOUTH BEACH - OCEANPORT - SEA BRIGHT - WEST LONG BRANCH
132 Monmouth Park Highway
West Long Branch, New Jersey 07764-1396
732-222-9300, ext. 2150 Fax 732-222-9029

Jonathan Warner
Director of Guidance

\$today's date\$ Content: **Parent Portal Information and Realtime Notification System**

\$contact name\$
\$number\$ \$street\$ \$address line 2\$
\$city\$, \$state\$ \$zip\$

Dear \$contact name\$,

Parent Portal Information

The Parent Portal is a web-based feature that will allow you to view your child's school information at anytime through the internet. Parents/Guardians will be able to view report cards, interim/progress reports, class period attendance, daily attendance, teacher gradebooks, and student fines. **Shore Regional High School does not mail the above mentioned information home. It is essential that you use the Parent Portal to obtain this information.**

The web address for the Parent Portal is <http://fridayparentportal.com/shoreregional>. You can also access the portal from the link under "Parent Info" on our homepage at www.shoreregional.org.

Your personal Parent Portal access information is as follows:

Portal User Name: \$username\$
Portal Password: \$portalpassword\$

After initially entering the above information, you will be prompted to change your Username and Password. If you have any questions, please contact Mrs. Claudia Novellino via email at cnovellino@shoreregional.org or by phone at extension 2150.

Please note that the Parent Portal will not be activated until the week of August 23rd when schedules are made available. **Incoming freshmen will receive their schedules at the Freshman Orientation on August 20th.**

Realtime Notification System

Keeping parents and guardians informed helps to assure overall student safety and success. Realtime Notification System is our primary means by which to communicate with families.

The Realtime Notification System is internet based, allowing each family to maintain a secure, online profile through their "Parent Portal." **Included in this letter are the steps and procedures for accessing the system and maintaining your profile.**

Please note: All communication will be defaulted to the main phone number that is listed on file. If you would like to update those phone numbers or which phone numbers receive messages, you may do so in the parent portal. Maintaining the accuracy of your profile will increase the ability of the school to keep you informed.

The categories for the Realtime Notification System are as follows:

Emergency - High Priority Messages

Included in this category will be messages related to the following:

Emergency events/incidents

Emergency & weather-related school closings

School calendar updates and changes

General - Lower Priority Messages

Included in this category will be messages related to the following:

School and/or grade-level meetings and

School events

Co-curricular Activities

Attendance - High Priority Message

Included in this category will be messages related to the following:

Student absence

Student tardies

Parents/Guardians can determine which contacts will receive which school notifications by completing the following:


Step 1 - Login to the parent portal

Step 2 - Click on contacts on the left hand side.

- All student contacts will be listed there. You may update all of the contacts to receive notification.

Step 3 - Click on Update phone/email for the main contact.

Step 4 - Check the boxes for the phone numbers / email you would like to receive notifications.

You will notice a bubble  on the student contact screen, the Parent Portal contact screen, and staff contact screen. This indicates what needs to be checked in order for contacts to receive telephone calls, SMS (texts), or emails.

Step 5 - On the right hand side, click on the notifications you would like to receive on these lines. (Please see the different notification list above)

We encourage you to **update your profile to make certain that you receive all communication**. We will be utilizing this system for most of our school-to-home communication. If you do not have a computer at home, you can access the system through your portal from any computer.

Sincerely,

Jonathan Warner

Director of Guidance