

Mid-Term Exam Procedures
Mid-Term Exam Schedule - January 2017

Day 1	Thursday, January 26	7:30-9:30 Block 1 (Blue) Exam 9:40-11:40 Block 3 (Blue) Exam (11:45 Bus - 2:45 dismissal for staff)
Day 2	Friday, January 27	7:30-9:30 Block 1 (White) Exam 9:40-11:40 Block 3 (White) Exam (11:45 Bus - 2:45 dismissal for staff)
Day 3	Monday, January 30	7:30-9:30 Block 2 (Blue) Exam 9:40-11:40 Block 4 (Blue) Exam (11:45 Bus - 2:45 dismissal for staff)
Day 4	Tuesday, January 31	7:30-9:30 Block 2 (White) Exam 9:40-11:40 Block 4 (White) Exam (11:45 Bus - 2:45 dismissal for staff)
	Wednesday, February 1	Marking period 3 begins

Transportation during exams:

- ✓ All AM bus schedules will be unchanged.
- ✓ shared-time voc. transportation will be “as normal” on Wednesday, January 25
- ✓ AM voc. runs will be regular. **Afternoon voc. will have no transportation during exams.**
- ✓ All student buses will depart Shore Regional at 11:45.
- ✓ There are no late buses during exams.
- ✓ Any questions contact Transportation Office at x-2360

During Testing:

- ✓ Students will be allowed to leave the examination room with an agenda/passbook only in the case of an emergency.
- ✓ Students will not be allowed to eat or drink in the exam room during the exam period.
- ✓ Cell phones must be turned off (not just silenced), collected or hidden from view during the entire exam period.

Make-up Exams:

- ✓ Except for extenuating circumstances, **all exams and/or make-up work must be completed by the end of the day on Tuesday, January 31.**
- ✓ Students absent (excused) from an exam must make arrangements with the teacher to schedule a make-up session.
- ✓ **Students are not to take exams during any other period than their assigned class period unless given administrative approval.**

Cafeteria:

Cafeteria will NOT be open for food service during exams.